

THE ARLIS/New York News

p 5-6
Bylaws

Art Libraries Society of New York
a regional chapter of ARLIS/North America

vol. 1 no. 2 1978

ARLIS/New York Chapter meeting:

THE FIFTH ANNUAL EXHIBITIONS PUBLICATIONS

AWARDS PRESENTATION

Calligraphic citations will be given to New York art museums and art galleries for outstanding catalogs and other materials published in conjunction with special exhibitions during 1977.

SPECIAL SPEAKER: Martica R. Sawin
Chairperson, Parsons School of Design, Art History Department, & Director, Parsons Exhibitions Center
(see article below)

TOPIC: The Artist and Exhibition Documentation

A reception and refreshments will follow the awards presentation.

DATE: Thursday, November 30

TIME: 6:00 p.m.

PLACE: The Solomon R. Guggenheim Museum
1071 Fifth Avenue (between 88th & 89th Streets)

A special tour of the Aye Simon Reading Room, a new museum library facility, will be conducted following the Chapter meeting (see the article below).

PLEASE RETURN THE ENCLOSED RESPONSE by Friday, November 24, to the ARLIS/New York Secretary-Treasurer: Ms. Ann-Marie Cutul, 261 East 239th Street, Bronx, NY 10470.

MARTICA S. SAWIN, in her long involvement with the arts and with the art world, has worked for the Museum of Modern Art, setting up its art lending service. She has written and edited for major American and European art journals, curated exhibitions, and prepared exhibition documentation. In 1977, she started Parsons' summer program in Paris for students of art and design.

NEW LIBRARY FACILITY AT THE GUGGENHEIM

The Aye Simon Reading Room, inaugurated on June 15, at the Solomon R. Guggenheim Museum, is a new library facility which will house a concentration of current modern art periodicals in an area opening off the second level of the Museum's spiral ramp. The reading room has been designed by the noted architect, Richard Meier, who has received numerous awards for his work. The new room has been made possible by a \$500,000 grant from the Esther A. Simon Charitable Trust.

The new room will provide additional, badly needed study space for the Museum's Library and will be open to Associate Members of the Museum, scholars, museum professionals, and qualified students.

FROM THE CHAIR:

This month's column has a two-fold purpose: first to bring you news from ARLIS/NA and then to give you some facts, figures, and thoughts about ARLIS/New York.

Kathy Ratzemberger, Chairperson, ARLIS/NA, in a letter dated October 16, reported that due to problems with the printer (not the editor), the May and summer issues of the Newsletter can be expected to arrive early in November. Unlike

the printer, the new management firm that handles the organizational and clerical activities of ARLIS/NA has been most efficient and cooperative. Plans for the March conference in Toronto are progressing smoothly. Several activities have already been set: tours to two art museums; several receptions; and panels on Canadian art, conservation of visual resources, and designing a library for the 21st century.

The year may be winding down, but ARLIS/NA and ARLIS/New York seem to be winding up what has been and continues to be an exciting array of activities. 1978 saw several "firsts" for ARLIS/New York--a healthy sign of interests and variety in the needs of our 113 paid-up members. This was the first year we held five membership meetings, a day trip, revised our bylaws, and added a number of standing committees. It has been my good fortune to have served in an elected capacity these past two years and to have been part of the forming and evolving of the Chapter.

I'd like to take this opportunity to thank all the members who have given tirelessly of their time to committee work and give special thanks to Joanne Polster, Vice-Chairperson and Program Chairperson, who has acted on my behalf at many committee meetings. In addition, I must single out Ann-Marie Cutul, our Secretary-Treasurer, for her unflinching help above and beyond the call of duty.

New officers will soon be taking over. My sincerest wish is that they might receive the same kind of pleasure and cooperation that I have enjoyed as Chairperson.

Happy Thanksgiving, and I shall see you at the November meeting.

--Connie Koppelman

CHAPTER MEETING, INSTITUTE OF FINE ARTS, NEW YORK UNIVERSITY, OCTOBER 12, 1978

ARLIS/New York held its fourth meeting of the year on October 12 at the Institute of Fine Arts with thirty-nine persons attending.

After refreshments, Joanne Polster, Vice-Chairperson, introduced the speaker for the evening, Dr. Joseph Hart, Director of Administrative Services, Bobst Library, New York University. Dr. Hart's topic was "The Library and the Administration; The Librarian/Administrator Interface or Your Library's Fair Share vs. Your Institution's Goals, Objectives, and Priorities."

Dr. Hart briefly discussed the professional image of the librarian as it had grown through the years. He felt that the librarian should develop a subject expertise in the area in which he or she was involved and should learn to speak the administrator's language. With status, acceptance, rapport, and formal recognition, he felt that the question of salary would also fall into focus. Dr. Hart did not think that unionization was significant to promote the librarian's professional image but that the librarian should rather secure acceptance on an individual basis.

Dr. Hart then turned to the public relations role of the librarian. He mentioned the importance of looking upon the library as complementary to its institution--not independent of it. The librarian as well as other library staff members should ascertain the role of the library within the institution, and then he or she could make demands that were reasonable and pertained to that role. Then his or her presentation to the administration would get a much better hearing. Dr. Hart felt that the future was sound for librarianship but that it could be better than it is now.

The Chapter then held its annual business meeting with Connie Koppelman, Chairperson, presiding. For a lack of time, the Treasurer's report and the minutes of the last meeting were not read. Ms. Koppelman mentioned that the position of Chairperson of the Membership Committee was open as Michael Kolakowski had moved to Washington, D.C. (Janis Ekdahl has recently been appointed as Membership Committee Chairperson.)

David Patten then introduced the Chapter's newsletter, The ARLIS/New York News--the first number of which was issued before the evening's meeting. The News would be published in conjunction with Chapter meetings about four times a year. As Editor, Mr. Patten urged members to contribute material to the News and referred to the information sheet which had been handed out beforehand.

Herbert Schwarz then outlined the plans for the ARLIS/New York trip to Yale University on October 28. A special information and registration sheet had been made available to anyone interested in attending.

Raissa Fomerand, Chairperson of the Nominating Committee composed of Margaret Zorach and Eleanor Townsend, then announced the candidates that had been nominated for Chapter office for 1979-80:

Vice-Chairperson/Chairperson Elect: Donya Schimansky, Metropolitan Museum of Art Library

Treasurer: Céline Palatsky, Metropolitan Museum of Art Library

Secretary: Dierdre Ionescu, Brooklyn Museum, Art Reference Library

All were unanimously elected. Joanne Polster will serve as Chairperson for 1979.

The remainder of the business meeting consisted of a lively discussion of the proposed revision of the Chapter bylaws. Patricia Barnett, Chairperson, Bylaws Revision Committee, led the discussion by covering point by point the proposed revisions and addenda. Particular points of discussion were the election of officers and the composition of the Executive Board and the Standing Committees. The Bylaws Revision Committee will incorporate the changes suggested and voted on and will attempt to resolve areas of conflict in order to produce another revised version of the bylaws for the approval of the membership.

A very special thank you is due to Ms. Evelyn Samuel, Librarian, Institute of Fine Arts, for the preparation of the refreshments and for acting as hostess for the Chapter meeting.

--Ann-Marie Cutul
Secretary/Treasurer

PEOPLE AND CHAPTER MEMBERS IN THE NEWS

Gerd Muehsam is compiler, editor, and author of the introduction of French Painters and Painting from the 14th Century to Post-Impressionism, published on November 1 by Frederick Ungar, 250 Park Ave. South, NYC 10003. Paperback: \$8.95; hardcover: \$25.

Christiane Collins attended and read a prepared paper at the conference, "Participatory Planning and Neighborhood Control," held at the Graduate Center, City University of New York.

Vanessa Lynn has been promoted to the position of Assistant Librarian, Art Library, Pratt Institute. Her new telephone number will be: 636-3685.

Janette Rozene will assume the responsibilities of Reference Librarian at the Museum of Modern Art Library as of November 20.

Joanne Polster, Vice-Chairperson/Chairperson-Elect, ARLIS/NY, requests that letters be addressed to her at: Museum of Contemporary Crafts, 29 W. 53rd St., NYC 10019, and that she be telephoned at: 397-0637.

MUSEUMS, ARTS & HUMANITIES GROUP MEETING

The MAH Group of the New York Chapter, SLA, will hold a meeting on Tuesday, Nov. 14, 5:30 - 7:00 p.m. at the Mercantile Library Association. Dr. Gerd Muehsam, ARLIS/New York member, will be speaking on "OCLC and other applications of automation technology, especially with respect to art and humanities libraries." A report on Dr. Muehsam's presentation will be published in a subsequent issue of this newsletter.

LIBRARY EXHIBITION

On view from Nov. 1 to 30 at the Adam L. Gimbel Design Library, Parsons School of Design, 2 West 13th St., Manhattan, are the original drawings and the completed, illustrated children's books of Joe Kaufman. The educational exhibit shows how Mr. Kaufman conducts the necessary research, writes the text, makes the illustrations, and does the layout work for his children's books.

CHAPTER EXCURSION TO YALE UNIVERSITY

On Saturday, October 28, 14 Chapter members and guests traveled to New Haven, CT, in order to tour the art library facilities of Yale University.

A tour was first given of the Art and Architecture Library, located in the controversial building designed by Paul Rudolph, by Sonja Bay, Reference Librarian. The library contains about 68,000 volumes with almost an equal number located on the second floor of the Sterling Library of the University. The library collection is cataloged using LC with many materials still cataloged with the older Yale system. The library contains special pamphlet files, a collection of exhibition catalogs, and city planning files as well as such special collections as the Faber Birren Collection on Color and the Josef and Annie Albers scrapbooks. There was also some animated discussion of the library's use of the 3M Tattle Tape security system.

Mary Jane Sobinski, Cataloger, Photograph Archives, then gave a guided tour of the Reference Library and the Photograph Archives of the Yale Center for British Art housed in a building which was the last work of the noted architect, Louis I. Kahn. The Library contains over 8,000 volumes and has current subscriptions to 125 periodicals with the subject focus of the collection being British art from about 1550 to 1850. The collection included much in microform including a complete run of the Sotheby sales catalogs.

The Photograph Archive contains over 80,000 black and white photographs which are being cataloged by means of computer. A set of computer-produced indexes provides access for each photo by artist, collection in which the original work is found, and by subject--both proper and generic.

At about 1:00, members of the group were then allowed to take a break for lunch, to take a tour of the campus, or to visit libraries or special exhibitions at the University.

Among the special exhibitions at Yale were the following: At the Beinecke Rare Book and Manuscript Library, an exhibition on alchemy and the occult. At the Yale University Art Gallery "Pictures from an Expedition: Early Views of the American West" (from September 20 to January 6; catalog with text by Martha A. Sandweiss: \$7) and "Jackson Pollock; New-found Works" (from October 5 to November 26; catalog: \$2), an exhibition celebrating the publication of Jackson Pollock: a Catalogue Raisonné of Paintings, Drawings and Other Works, edited by Francis V. O'Connor and Eugene V. Thaw, in 4 volumes and published by the Yale University Press. At the Yale Center for British Art: "Room for Wonder: Indian Painting During the British Period, 1760-1880" (from September 21 to December 3 and shown earlier at Asia House Gallery, New York; catalog: \$8.50 including tax).

A very special word of thanks is due to Herbert Schwarz and Ann-Marie Cutul for planning a very successful and well-organized, full-day trip.

--David J. Patten

EXHIBITION PUBLICATIONS CATALOGING COMMITTEE REPORT

The 1976 edition of the Exhibition Publications Checklist is, at the present, in production with publication expected in early January.

During the past year, Cheryl Wachter and the Cataloging Committee have cataloged and indexed hundreds of catalogs, announcements, posters, and folders and have succeeded in resolving many of the problems that plagued the earlier edition. In the process, they have developed streamlined procedures to handle the materials speedily and efficiently.

Pat Barnett, Penn Gardner, and Joanne Polster are now typing and proofreading 3 x 5 cards based on the worksheets completed by the Cataloging Committee. These cards will not only be used to prepare the Checklist manuscript but will also become part of the catalog to the Archives collection in the Fashion Institute of Technology Library.

Another innovation will, perhaps, be introduced with regard to distribution. In order to relieve Lorraine Weberg of F.I.T. of the added responsibility and burden of handling the Checklist mailing, we are looking into the possibility of turning over the filling of orders to the Publishing Center for Cultural Resources. This non-profit service will store, ship, bill, and keep inventory and other records for a unit fee that will be included in the per copy price of the Checklist.

The members of the Exhibitions Publications Cataloging Committee are as follows: Cheryl Wachter, Chairperson; Pat Barnett, Roberta Blitz, Francis Bondurant, Dorothy Franco, Paula Frosch, Marcia Laszlo, Joanne Polster, Nora Quinlin, Eleanor Townsend, Ruta Vanderheide, Penn Gardner, and Lorraine Weberg.

--Joanne Polster

CHAPTER DUES -- CHAPTER CONTRIBUTORS

Please respond promptly to the Chapter dues notice included with this issue of the News. The Chapter needs your financial support for the publication of this newsletter, for the holding of Chapter meetings, and for carrying on Chapter projects.

Your contributions above and beyond the \$4 for dues are especially appreciated.

Special thanks is due the following members who made contributions to the Chapter during 1978:

Gabriel Austin	Vanessa Lynn
Pat Brauch	Richard Martin
Allan Chapman	Pearl Moeller
Christiane Collins	Gerd Muehsam
Ann-Marie Cutul	Céline Palatsky
Grace Anne DeCandido	David Patten
Lamia Doumato	Jeanne Shedd
Belle Fieldman	Rebecca Siekewitz
James Humphry III	Eleanor Townsend
Edith Meta Jaenike	Elizabeth Usher
Shirley Kale	Lorraine Weberg
Bernard Karpel	Marion Wolf
Marcia Laszlo	Margaret Zorach

AVAILABLE FROM WITTENBORN

Listings of recently published books as well as backlists and lists of older and out-of-print books are currently available from: Wittenborn Art Books, Inc., 1018 Madison Ave., NYC 10021. Numbers 371 and 373 of Wittenborn Art News are devoted to recent publications, while number 372 is concerned with back issues of annuals and number 374 lists older books. A 1977-78 publications backlist is also available.

SEEN AT THE MUSEUMS AND GALLERIES

The following is a very brief listing of outstanding exhibition catalogs and other materials recently seen at New York museums and art galleries. If you contact the museums or galleries for any of the materials listed below, please mention that you saw the listing in The ARLIS/New York News.

"The Splendor of Dresden; Five Centuries of Art Collecting," Oct. 21-Jan. 13; catalog: \$6.95; Metropolitan Museum of Art.

"Abstract Expressionism; The Formative Years," Oct. 3-Dec. 3; catalog by Robert Carleton Hobbs and Gail Levin: \$10; The Whitney Museum.

"Mark Rothko, 1903-1970: A Retrospective," catalog by Diane Waldman with an essay by Bernard Malamud; paperbound: \$14.85; hardcover: \$30; Solomon R. Guggenheim Museum.

"Cross Currents; Neoclassical Drawings and Prints," Oct. 3-Jan. 7; catalog: \$6.40 to members; others, \$8; Cooper-Hewitt Museum. A packet of 50 postcards is available in conjunction with the exhibition, "Artists' Postcards, Series II, 1978," Oct. 10-Dec. 2. It is \$11.50 to members; \$12.50, to others; and it includes all postcards in the show except for those in 3-D.

"Marie Cosindas, Moments of Affection," Sept. 16-Nov. 1; International Center of Photography. There is no exhibition catalog, but the following book is to be published in November: Marie Cosindas; Color Photographs; New York Graphic Society; \$34.95.

"Käthe Kolwitz; Engravings, Drawings, Sculptures," Oct. 24-Nov. 18; catalog: \$.50; Goethe House. A real bargain in spite of the text which is flawed by poor editing.

"The Ideal Image; The Gupta Sculptural Tradition and its Influence," Oct. 5-Dec. 3; catalog by Prata-paditya Pal; paperbound: \$12.50; hardcover: \$19.95; Asia House Gallery. A very important exhibition on the classic phase of the art of India, and a catalog which should be in all libraries collecting on Oriental art.

"Master Prints 5; Fine Japanese Prints at Kennedy Galleries," Oct. 12-Nov. 11; catalog with introduction by Merlin Dailey: \$6; Kennedy Galleries, 40 W. 57th St., NYC 10019. An excellent exhibition and a profusely illustrated catalog.

"Charles E. Burchfield; The Middle Years, 1929 to 1950," Oct. 25-Nov. 25; catalog with introduction by John I. H. Baur: \$10; Kennedy Galleries.

"Theater and Festival Etchings and Master Prints and Drawings from the Sixteenth to the Eighteenth Century;" catalog #59: \$6; William H. Schab Gallery, Inc., 37 W. 57th St., NYC 10019

"Charles Maurin, 1856-1914; A Collection of Prints in Rare or Unique Impressions, Drawings, Pastels and an Oil Painting," Nov. 2-29; catalog #48: \$4; Lucien Goldschmidt, Inc., 1117 Madison Ave., NYC 10028. An excellent catalog with text by Phillip Dennis Cate on a little-known, 19th century avante-garde artist in the circle of Toulouse-Lautrec and Bonnard.

"Brice Marden; Recent Paintings & Drawings," Sept. 23-Oct. 21; catalog with text by Jean-Claude Lebensztejn with statements by the artist; Pace Gallery, 32 E. 57th St., NYC 10022. This gallery is also offering a limited number of exhibition catalogs, dating from 1969 to the present, to college and museum libraries at a 40% discount. Contact the gallery for a listing.

"Samuel Bak; Landscapes of Jewish History;" catalog with introduction by the artist: \$10; Aberbach Fine Art, 988 Madison Ave., NYC 10021.

"David Ligare; Paintings and Drawings," Sept. 23-Oct. 14; catalog with introduction by Peter Clothier: \$6.50; Andrew Crispo Gallery, 41 E. 57th St., NYC 10022.

"José De Rivera; Constructions," Oct. 28-Nov. 25; catalog with statement by Thomas T. Tibbs; Borgenicht Gallery, 1018 Madison Ave., NYC 10021.

"Sōsaku Hanga; Creative Prints, 1913-1976;" catalog: \$6; Ronin Gallery, 605 Madison Ave., NYC 10022. An excellent survey of contemporary Japanese printmaking.

"Edgar Degas," Nov. 1-Dec. 3, for the benefit of Lennox Hill Hospital; catalog with text by Theodore Reff: \$10; Acquavella Galleries, 18 E. 79th St., NYC 10021.

"American Luminism," Oct. 25-Nov. 25, a benefit for The Lighthouse; catalog with essay by William H. Gerdt: \$5; Coe Kerr Gallery, 49 E. 82nd St., NYC 10028.

PRELIMINARY FINANCIAL REPORT, 1978

Income:

Bank balance as of Jan. 1	651.80
Cash on hand	37.12
Dues & contributions, 1978	307.00
1975 Checklist sales	141.87
Bank interest	39.54
ARLIS/NA Chapter grant	100.00
ARLIS/NA Checklist allotment	150.00
Total	1,427.33

Expenditures:

Stationery & postage	213.46
Xeroxing & printing	43.81
Refreshments	104.13
Donations	
to Scholarship fund in the name of the late husband of Mary Schmidt	25.00
to Friends of Alice Austen	25.00
<u>The ARLIS/NY News</u>	26.21
Miscellaneous (incl. bus deposit to be refunded)	77.80
Total	515.41

Bank balance as of Oct. 24	875.21
Cash on hand	36.71
Total	911.92

IMPORTANT NEW YORK VISUAL RESOURCE

The Photographic Collection of the American Museum of Natural History, in existence since 1870, now has nearly one-half million black and white prints and almost fifty thousand color transparencies. Many depict locations of museum expeditions never photographed before. The collection contains examples of human beings, scenery, animals, plants, and minerals from all over the world.

Hours are 11:00 to 4:00, Monday through Friday. Contact Pamela Haas, Curator, at 873-1300, ext. 346 or 347, for further information.

ARLIS/New York

BYLAWS

ARTICLE I: Name

The metropolitan New York chapter of ARLIS/North America shall be called ARLIS/New York [Art Libraries Society of New York].

ARTICLE II: Purpose

ARLIS/New York shall further the purposes of ARLIS/North America within the New York Metropolitan Area. These purposes are to promote art librarianship, particularly by acting as a forum for the interchange of information and materials on the visual arts.

ARTICLE III: Membership

A. Eligibility.

1. Membership is open to all personal and student members of ARLIS/NA within the New York Metropolitan Area, or those personal and student members of ARLIS/NA wishing to affiliate with the New York chapter.
2. All staff of institutional members of ARLIS/NA within the New York Metropolitan Area may attend chapter meetings; but only one representative staff member from the institution shall be eligible for membership qualifying them to vote and hold office upon payment of chapter dues.

B. Dues.

1. Annual dues for membership shall become due January 1st.
2. Dues shall be proposed by the Executive Board and shall be ratified by a majority of those members voting at the annual business meeting.

C. Privileges.

1. All members in good standing are eligible to vote.
2. All members in good standing are eligible to hold elected office.
3. All members shall be entitled to receive announcements of meetings of the chapter and other notices of general interest.

ARTICLE IV: Officers

A. The elected officers of the chapter shall be the Chairperson, the Vice-Chairperson/Chairperson-Elect, the Secretary, and the Treasurer.

B. Qualifications.

1. Any member in good standing may be nominated.
2. A nominated member must file in writing an acceptance of nomination with the Nominating Committee.

C. Elections.

1. Officers shall be elected by written ballot mailed to each member soon after the annual business meeting. Candidates who receive a plurality of votes shall be elected.
2. The new officers shall be announced on or before the final meeting of the year.

D. Terms of office.

1. The term of office of the Chairperson and the Vice-Chairperson/Chairperson-Elect shall be one year to commence January 1st.
2. The term of office of the Secretary and the Treasurer shall be two years to commence January 1st.

E. Responsibilities.

1. The Chairperson

- a. shall act as chief executive officer of the chapter and preside at all chapter meetings.
- b. shall work with the Vice-Chairperson/Chairperson Elect in planning the activities of the chapter.
- c. shall call Executive Board meetings between the regular meetings.
- d. shall appoint a Nominating Committee no later than two months prior to an election.
- e. shall be an ex-officio member of all standing and ad-hoc committees.
- f. shall appoint chairpersons of standing and ad-hoc committees.
- g. shall draft the annual report of the chapter.

2. The Vice-Chairperson/Chairperson-Elect

- a. shall act as chief executive officer in the event the Chairperson is unable to serve.
- b. shall be responsible for the preparation of programs for chapter meetings and shall act as chairperson of the Program Committee.

3. The Secretary

- a. shall be responsible for the keeping of minutes of both chapter and board meetings.
- b. shall be responsible for notifying the membership of chapter meetings.
- c. shall attend to the society's correspondence.
- d. shall be responsible for all documents and membership records.
- e. shall send reports of all meetings of the chapter to the editor of the ARLIS/NA Newsletter and the editor of the ARLIS/New York News.
- f. shall mail a ballot to each chapter member soon after the annual business meeting.
- g. shall receive and count the ballots of votes cast and shall communicate the results to the chapter Chairperson before the final meeting of the year.

4. The Treasurer

- a. shall be responsible for the handling of all financial accounts of the chapter and for disbursing funds as directed by the Executive Board.
- b. shall collect the membership dues and transmit these records to the Secretary.
- c. shall exhibit the books and accounts to any member of the society.
- d. shall read a financial report at each Executive Board meeting, and a preliminary report at the annual business meeting.
- e. shall file a summary report on finances at the end of the year.

ARTICLE V: Members-at-Large

- A. Two members-at-large shall sit on the Executive Board with full voting privileges.
- B. Qualifications shall be the same as for officers.
- C. Members-at-large shall be included on the written ballot for officers.
- D. The term of office of the members-at-large shall be one year to commence January 1st.
- E. Members-at-large shall serve as ombudsmen and spokesmen for the membership at large.

ARTICLE VI: Executive Board

- A. The Executive Board shall consist of the Chairperson, the Vice-Chairperson/Chairperson-Elect, the Secretary, the Treasurer, the immediate past Chairperson of the chapter, the two Members-at-Large, and the Editor of the chapter newsletter --the last named in a non-voting capacity.
- B. The Board may invite chairpersons of standing committees to participate in the Executive Board's discussions.
- C. Responsibilities.
 1. The Board shall call the regular meetings of the chapter.
 2. The Board shall call special or business meetings in addition to the annual meeting as is deemed necessary by them.
 3. The Board shall meet a minimum of four times a year.
 4. The Board shall approve the annual report.
 5. The Board shall propose the annual dues.
 6. The Board shall establish special projects/ad-hoc committees.

ARTICLE VII: Meetings

- A. A minimum of four meetings a year shall be called.
- B. The annual business meeting shall be held in September.
- C. The final meeting of the year shall be no later than December 15th.
- D. Special meetings may be called by the Board as is deemed necessary, or by written petition of twenty five percent of the voting members.
- F. When not in conflict with these By-laws, Robert's Rules of Order Revised (latest edition) shall govern all deliberations.

ARTICLE VIII: Committees

- A. Nominating Committee
 1. shall consist of three persons.
 2. shall receive in writing an acceptance of nomination from any chapter member seeking office and shall prepare for the chapter Chairperson a slate of qualified candidates no later than four weeks prior to the annual business meeting.
 3. shall present the slate of qualified candidates to the chapter members on or before the annual business meeting, and shall accept further nominations from the floor.
 4. shall prepare the ballot and transmit it to the Secretary following the annual business meeting.
- B. Standing Committees.
 1. Standing committees shall be established by the Executive Board with the approval of a majority of those members voting at a chapter meeting.

2. Appointments.

- a. The chairperson of a standing committee shall be appointed by the chapter Chairperson. A committee chairperson shall be responsible for selecting his/her committee members with the approval of the chapter Chairperson.
 - b. The chairpersons of each committee shall be appointed or re-appointed by the incoming chapter Chairperson.
3. Responsibilities.
- a. Standing committees shall be responsible to the Executive Board which will delegate such power and functions as the Board deems necessary for carrying out the objectives of the chapter.
 - b. A chairperson of a standing committee shall submit a budget at the beginning of the year subject to the approval of the Executive Board.
 - c. A chairperson of a standing committee shall submit an annual report to the Executive Board and any other reports requested throughout the year.
4. The standing committees are:

* [see note below]

C. Ad-hoc Committees.

1. Special project committees shall be established with the approval of the Executive Board.
2. A chairperson of an ad-hoc committee shall be appointed by the chapter Chairperson. A committee chairperson shall be responsible for selecting his/her committee members with the approval of the chapter Chairperson.

ARTICLE IX: Affiliation with Other Organizations

- A. Affiliation with other organizations in the New York area shall be at the discretion of the Executive Board of ARLIS/NA and shall be in accordance with the guidelines supplied by that Board.

ARTICLE X: Amendments

- A. Amendments to the Bylaws may be proposed by any chapter member and shall be submitted to the Executive Board in writing.
- B. Written notice with full wording of the proposed amendment must be sent to each member at least three weeks prior to the meeting at which it is to be considered.
- C. Approval by a two-thirds majority of those members of the chapter voting and the approval of the Executive Board of ARLIS/NA shall be necessary to amend the Bylaws.

* This section will be voted on separately in January after the Executive Board meets to discuss the committees.

Submitted by the ad-hoc Bylaws Revision Committee:
Patricia Barnett, chairperson
Joanne Polster
Evelyn Samuel
Rebecca Siekevitz