



# ARLIS/New York News

Volume 16 Number 2

April 1995

## CHAPTER EVENTS. . .

### UPCOMING: SPRING MEETING THE PIERPONT MORGAN LIBRARY, WEDNESDAY, APRIL 26TH, 4PM

Please join us for our ARLIS/NY Spring Meeting, which will take place at the Pierpont Morgan Library at 29 East 36th Street (just off Madison Avenue) on Wednesday, April 26th, beginning at 4 p.m. Liz O'Keefe and the staff of the Cataloguing Dept. will act as hosts for the following events:

- 4:00-5:00 Tours of the Cataloguing Department, Reading Room, and Bindery; OR: Unguided tour of the exhibition, "The Painted Page, Italian Renaissance Book Illumination, 1450-1550"
- 5:00-5:30 Refreshments, and a brief business meeting
- 5:30-6:15 "Everything You Always Wanted to Know about Being a Curator of Illuminated Manuscripts but Had No One to Ask," a talk, with question and answer session, by William Voelkle, Curator of Medieval and Renaissance Manuscripts

ARLIS/NY members are asked to use the entrance at 29 East 36th Street. Library staff will be stationed at this entrance from 3:30 P.M. on to meet visitors and direct them upstairs to the Meeting Room where they can check their coats, receive name badges, and partake of refreshment. Visitors who prefer to visit the exhibition instead of taking the tour may do so (we will have a supply of admission buttons on hand); but plan to be back in the Meeting Room by 5:00, when the library closes to the public. Visitors may want to give themselves some extra time to see the exhibitions; those planning to arrive earlier than 3:30 p.m. should check their coats in the public cloak room, and then identify themselves to the staff at the Information Desk. The Garden Court, which serves lunches and light refreshments, is open from 11:00 to 4:00.

### Directions to the Pierpont Morgan Library

- Take the #6 (IRT) to 33rd Street and Park Avenue (a few blocks from the Morgan Library)
- Take the #4, 5, 6, 7 to 42nd Street (Grand Central)
- Take the #1, 2, 3 or 4 bus down 5th Avenue (stops around 36-37th Street)
- Take the #1, 2, 3 or 4 bus up Madison Avenue

Please respond if you plan to attend. You may call Maria Oldal at 212-685-0008 or send e-mail to [bm.pml@rlg.stanford.edu](mailto:bm.pml@rlg.stanford.edu).

### More About the Library

The Pierpont Morgan Library is a major repository of artistic, literary, and historical materials dating from prehistory to the modern era. The core of the Library's holdings is composed of the magnificent collection of books, manuscripts, drawings, and ancient Near Eastern seals acquired by J. Pierpont Morgan, the American financier and collector. In 1924, eleven years after his father's death, J.P. Morgan, Jr. decided that the collections had become too important to remain in private hands, and established the Morgan Library as an independent research library and museum.

In addition to its special collections, the Library maintains a reference library of approximately 70,000 books, periodicals, microfilms, and auction and dealer catalogues. Areas of particular strength include manuscript illumination and paleography, early printing, book arts, master drawings, and ancient Near Eastern art and archaeology.

### Spring Exhibits

February 15 – May 7. "The Painted Page: Italian Renaissance Book Illumination, 1450-1550." Jointly organized by the Morgan Library and London's Royal Academy of Arts, this important exhibition brings together over 100 existing works from approximately twenty-four collections from around the world. Special highlights include the Farnese Hours, one of the most famous of all Italian manuscripts, and the Medici Aesop.

April 6 – September 3. "Animals as Symbol in Medieval Illuminated Manuscripts." Taken from the

Library's collection of illuminated manuscripts, this exhibition looks at various types of animal imagery found in medieval art.

January 31 - May 14. "I Believe in Agitation: Frederick Douglass, 1817-1895." In recognition of the 100th anniversary of the death of Frederick Douglass and in observance of Black History Month, the library will display a selection of letters.

—Liz O'Keefe



### RECAP: TOUR OF GRAND CENTRAL TERMINAL AND GARBAGE EXHIBIT, FEBRUARY 25, 1995

Approximately twenty ARJIS/NY members and guests, including a few ARJIS/NA members from New Jersey, and one from as far away as Philadelphia, joined us for an afternoon of walking tours on February 25th, 1995. Our main event that day was a tour of Grand Central Terminal by Municipal Art Society tour leader Silvia Meo (she replaced John Wilson who was ill that day). She began by portraying the early years of railroad travel in New York City, leading to the construction of Grand Central Terminal in 1913, which was built in the Beaux Arts style by the firms of Reed & Stern & Warren & Wetmore. Ms. Meo led us on an extensive tour of the interior, and pointed out the ingenious use of ramps that connect the two levels of Grand Central to the streets, subway and adjacent office buildings. She then led us outside to look at the sculptures of Mercury, Hercules and Minerva and the statue of Cornelius Vanderbilt on the south facade. Our attention was directed to the wonderful detailing throughout the building, including the Gustavino tile vaulting in the lower level. Ms. Meo brought us down to a platform to see the roundhouses, where trains can loop around the terminal. As a finale, we took an elevator upstairs to have an exciting look down from the glass catwalk into the main concourse, cut a bit short by several polite security guards who were not expecting us that afternoon!

Our second event on that day was a visit down the block to see the exhibit, "GARBAGE! The History and Politics of Trash in New York City" at the New York Public Library. Our guide gave us a thorough tour of this fascinating exhibit, starting with a discussion on 19th century attitudes towards dirt and garbage. These led to the creation of various charitable organizations devoted to promoting the cleanliness of streets. Drawing from a wonderful

collection of pamphlets, photographs, posters and "smells," we were led through time to present day problems of toxic pollution, environmental safety and waste disposal. This exhibit, which we caught on its final day, was a fitting way to end a pleasant afternoon excursion with our colleagues.


—Alexandra de Luise

### LOOKING AHEAD: INTERNET TRAINING SESSION

The ARJIS/NY Board are busy planning a hands-on Internet workshop in early June. We will have a trainer and the training site will most likely be CUNY Central at 555 West 57th Street. Topics covered will include the World Wide Web, Gopher, ftp, telnetting and graphics. In order to make this session as successful as possible, if there are any specific Internet sites or topics that you would like to see covered, could you kindly communicate your ideas to:

Alexandra de Luise  
718-997-3772  
ADLQ@CUNYVM.CUNY.EDU

Complete information about the session will be mailed to you shortly. Space will be limited, so be sure to register early!



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## FROM THE CHAIR. .

### The ARLIS/NA Conference

Montréal, Québec, Canada was the site of this year's ARLIS/NA annual conference, from March 10-15, 1995. A record number of ARLIS/NY members took advantage of our close proximity to Montréal, with an astonishing fifty-one members registered at the conference, more than one-third of our membership! It truly was a conference not to be missed. In every way, the conference was a complete success—from the professional and pleasant manner in which the ARLIS/Montréal/Ottawa/Québec members ran the conference, to the variety and depth of the sessions, to the festive receptions in the evening—all of this behind a backdrop of warm (for Canadian standards) weather, and a French ambiance.

Our members were active and visible, serving as moderators of sessions, presenting papers, chairing committees and making their voices heard at meetings. Members who were involved in sessions included: Paula Gabbard (moderator), and Kitty Chibnik (speaker), both from the Avery Library, Columbia University, as well as Peter Blank (speaker), Stanford University Art Library, on "Librarian as Educator;" Julie Mellby (moderator), from the Whitney Museum of American Art Library, Linda Seckelson (speaker) and Floyd T. Sweeting III (speaker), both from the Watson Library, The Metropolitan Museum of Art, on "Promises, Promises, Promises: Feeling the Impact of the OPAC;" Liz O'Keefe (moderator and speaker) from the Pierpont Morgan Library, and Sherman Clarke (speaker) from the Amon Carter Museum Library, on "The Invisible Backlog, or, Ways to Access Inaccessible Parts of Your Collection;" May Castleberry (speaker) from the Whitney Museum of American Art, on "Books are Art Too: Promoting the Museum Library through Exhibitions;" Angela Giral (speaker) from the Avery Library on "The Linguistic Challenge of a Multilingual AAT;" Linda Seckelson (moderator) on "Object Making in Canada: Traditions, Influences and Contemporary Work;" and Alexandra de Luise (moderator) from Queens College/CUNY, on "Canadian Serials in Review."

ARLIS/NY members were extremely well represented on the ARLIS/NA Board this year, with Janis Ekdahl (Museum of Modern Art Library) as President, Sherman Clarke as Secretary, Barbara Sykes-Austin (Avery Library, Columbia University) as Treasurer, and Ross Day (Robert Goldwater Library, The Metropolitan Museum of Art) as Northeast Representative. ARLIS/NYers were also active on many ARLIS/NA committees, both as

chairs and as members, too numerous to mention here. Last but not least, one of our newest members and this year's recipient of ARLIS/NY's travel award, Tammy Wofsey, was by all accounts enjoying the conference and partaking of its many sessions (her report is in this issue).

Some of the non-session highlights included a skating party on Friday evening that had several ARLIS/NYers on the ice till the wee hours; a Saturday evening reception at the Canadian Centre for Architecture with a sinful dessert reception after the speaker's talk; the convocation on Sunday night at the Musée d'Art Contemporain, which included among its speakers, the Mayor of Montréal; and to cap it off, a wonderful Monday evening reception at the Musée des Beaux-Arts, which had the entire museum open for our viewing pleasure, including an excellent exhibit on Paul Gauguin and his contemporaries.

Many of us left Montréal with renewed vigor, inspired by what we saw and heard at sessions; reacquainted with the many dealers and representatives who participated in the book exhibits, and generally more appreciative of the state of art and art librarianship in Canada. Fond memories of the conference and its many high points will stay with us for a long time to come.

Here's to Miami in 1996!

—Alexandra de Luise



## CATALOGING NOTES. . .

"The Invisible Backlog, or, Ways to Access Inaccessible Parts of Your Collection." A report of the session given at the ARLIS/NA Annual Conference, Montréal, March 12, 1995.

This session, sponsored by the Cataloging Section of ARLIS/NA, was organized and moderated by Liz O'Keefe from the Pierpont Morgan Library. She introduced the concept of "the invisible backlog": material hidden from our patrons because it is uncataloged. Among the items in the invisible backlog: ephemera, illustrations in books, offprints, individual articles in monographs or periodicals, and sales catalogs. The reasons for neglecting these items, which are often rich in scholarly research value, are due to lack of cataloging staff time and resources. In many cases, to catalog the invisible backlog would mean returning to the stacks and examining each item.

The first speaker was Judy Silverman from the Canadian Centre for Architecture (CCA). Silverman described the CCA's effort to catalog its collections of architectural models, toys, ephemera, and architects' prospectuses. They evaluate each item and decide whether to provide a full-level or a base-level cataloging record, and whether to catalog on an item-level or collection-level. They do authority work for all personal and corporate names, providing the National Authority File with corporate names, providing the National Authority File with valuable headings. These CCA records are available in RUN's AMC and VIM files.

Next, Janet Stanley from the National Museum of African Art, Smithsonian Institution, spoke about analytic cataloging—providing access to individual articles in monographs and periodicals. Stanley pointed out that there was a long tradition of analytic cataloging in libraries which was ignored in the development of cataloging standards and machine-readable cataloging. In the move to make all cataloging "standard" (so it could be shared among libraries) practices such as analytic cataloging were considered non-standard and either remained a local, in-house operation, or were abandoned altogether.

At the National Museum of African Art, analytic cataloging is considered crucial for research. Journal articles and book chapters tend to cover the most recent developments in a field, and are often the richest sources for researchers. Stanley stressed the importance that the analysis be done by specialists in the subject field, who can decide the depth and breadth of indexing for each article. The National Museum of African Art has received a grant to input analytic records into OCLC.

Sherman Clarke from the Amon Carter Museum Library spoke of the importance of illustrations in books as visual resources. Book illustrations are not only valuable for scholarly research, but also for curatorial work, such as exhibitions. Like analytic cataloging, an expert should decide which illustrations will be chosen for cataloging. Clarke mentioned that the Amon Carter Museum Library has received a grant to catalog book illustrations (treating them as analytics) in the RUN VIM file.

During the discussion period, Daniel Starr from the Museum of Modern Art pointed out that if these projects to catalog the invisible backlog are only done locally, it is a disservice to the wider scholarly community. Cataloging for invisible backlog materials should be shared with other libraries and outside researchers through bibliographic databases such as RUN and OCLC.

—Kay Teel

## NY CHAPTER TRAVEL AWARD WINNER REPORTS ON MONTREAL

Although experienced art librarians go to professional conferences every year or so, this was my first. As a student, it gave me an understanding of what art librarianship as a profession is about.

Just three days at this conference exposed me to new art information which I will use to answer questions for myself and others. What I particularly liked was that the sessions described how librarians found practical solutions to problems they had faced in their libraries. Some of the topics discussed were displaying books in museums, using animation to teach about art, cataloging art material not normally cataloged, and electronic imaging of art.

In Montréal, just reading a stop sign or exiting a door, one has the opportunity to learn French. Walking the cobble stone and concrete streets of Montréal, I saw both distinctive old and innovative new architecture. The receptions given at the Canadian Centre for Architecture, the Museum of Contemporary Art and the Montréal Museum of Fine Arts, were opportunities to learn about Canadian artists through exhibits and lectures. The conference focused on bringing together ideas and experiences of art librarians from various regions and many different libraries, to address problems and discuss emerging technology. Of all the memories that have traveled back to New York with me, my favorite ones are of the art librarians I met. They are an inspiration.

After attending many sessions, exploring Montréal, discussing topics of great interest, tasting beautiful desserts and hors d'oeuvres the conference was, simply put, fun! Thanks go to ARUS/NY members for giving me the opportunity to get involved and attend this conference. I am looking forward to meeting next year's travel award winner in Florida.

—Tammy Wolfsey





## COLLECTION DEVELOPMENT. . .

### Allocating Library Acquisitions Budgets In an Era of Declining or Static Funding

Librarians responsible for allocating library materials budgets face all the volatile issues of contemporary libraries: increasing material costs, growth in size and number of journals, rapid technological change, escalating user demands, and decreasing or static budgets.

Allocating a shrinking budget to meet local needs and priorities requires knowledge of pricing of library materials and skill in budget preparation. The following bibliography outlines sources of information on these topics.

#### PRICING

During the last five years, prices for books and journals have risen annually at a rate higher than general inflation. Librarians need information on price increases for documentation in library budget requests and in communication to library or institutional administrators. The sources listed below provide basic information on current price trends for library materials in all subjects. For pricing on art monographs and periodicals, see the annual price index produced by the ARLIS/NA Collection Development Committee (the 1994 index will appear in the next issue of *Art Documentation*).

#### PERIODICALS

Alexander, Adrian W. "Periodical Prices, 1992-1994." Library Acquisitions: Practice and Theory 19.1 (1995): 63-82.

Carpenter, Kathryn Hammell and Adrian W. Alexander. "U.S. Periodical Prices Index for 1994." American Libraries 25 (May 1994): 450-459.

"Collection Development Simplified with New Serials Management Report Suite." At Your Service 28 (March/April/May 1994): 7, 9.

EBSCO Subscription Agency. Serial Price Projections: 1995. Birmingham, AL: EBSCO, March 1994.

"1995 Serial Subscription Price Update." At Your Service 30 (September/October/November 1994): 2.

#### BOOKS

"Annual Roundup of Publisher Title Output: 1994 vs. 1995." Dialogue: the Business of Publishing

(forthcoming: April 1995). Contoocook, NH: Yankee Book Peddler.

Baker & Taylor. Academic & Research Book Price Report, 1993-1994: Approval Program Management Report. n.p.: Baker & Taylor: October 1994.

Blackwell North America, Inc. Approval Program Coverage and Cost Study: 1993/94. Lake Oswego, OR: Blackwell North America, August 1994.

#### ELECTRONIC RESOURCES, CD-ROMS

The number, type, and pricing of electronic resources seem to increase hourly. Funding for these resources and the necessary hardware is often haphazard and based on non-recurring soft money such as gifts, endowments, and grants. There is no agreement about whether to charge these resources to serials budgets or to charge them to specific departments or programs. The following articles discuss the challenges of budgeting for new technologies.

Kellogg, Martha. "CD-ROM Products as Serials: Cost Considerations for Libraries." Serials Review 17 (1991): 49-60.

Martin, Murray S. "The Invasion of the Library Materials Budget by Technology Serials and Databases: Buying More with Less?" Serials Review 18 (1992): 7-17.

McKimmie, Timothy. "Budgeting for CD-ROM in Academic Libraries: Sources and Impacts." Library Acquisitions: Practice & Theory 16 (Fall 1992): 221-227.

#### BUDGET PREPARATION AND PRESENTATION

Pricing information can be combined with information on local programs and priorities to produce budgets and other presentations to administrators in the library and/or the parent institution. Presentations can be used to educate the library's constituency and to support fundraising. The following articles cover budget preparation and the thorny question of allocations.

Association of Research Libraries. Office of Management Services. Systems and Procedures Exchange Center. Materials Budgets in ARL Libraries. SPEC Kit 166. Washington, D.C.: Association of Research Libraries, 1990.

Budd, John M. "Allocation Formulas in the Literature: A Review." Library Acquisitions: Practice & Theory 15 (1991): 95-107.

Cargill, Jennifer. "Financial Constraints: Explaining Your Position." Wilson Library Bulletin 52 (April 1988): 32-34.

Carrigan, Dennis P. "Improving Return on Investment: A Proposal for Allocating the Book Budget." Journal of Academic Librarianship 18 (1992): 292-297.

Cubberley, Carol. "Allocating the Materials Funds Using Total Cost of Materials." Journal of Academic Librarianship 19 (1993): 16-21.

Devin, Robin B. and Martha Kellogg. "The Serial/Monographs Ratio in Research Libraries: Budgeting in Light of Citation Studies." College & Research Libraries 51 (January 1990): 46-54.

Genaway, David C., "PBA: Percentage Based Allocation for Acquisitions: A Simplified Method for the Allocation of the Library Materials Budget." Library Acquisitions: Practice & Theory 10 (1986): 287-292..

-----, "The  $\Phi$  Formula: The Flexible Formula for Library Acquisitions in Relation to the FTE Driven Formula." Library Acquisitions: Practice & Theory 10 (1986): 293-306.

Goudy, Frank W., "Academic Libraries and the Six Percent Solution: A Twenty-Year Financial Overview." Journal of Academic Librarianship 19 (1993): 212-215.

Houbeck, Robert L. "Who Gets What: Allocating the Library's Materials Budget." Journal of Library Administration 14 (1991): 99-119.

Katz, Bill, ed. The Acquisitions Budget. Binghamton, NY: Haworth Press, 1989.

Lowry, Charles B. "Reconciling Pragmatism, Equity, and Need in the Formula Allocation of Book and Serial Funds." College & Research Libraries 53 (March 1992): 121-138.

Niles, Judith. "The Politics of Budget Allocation." Library Acquisitions: Practice & Theory 13 (1989): 51-55.

Niemeyer, Mollie, et. al., "Balancing Act for Library Materials Budgets: Use of a Formula Allocation." Technical Services Quarterly 11 (1993): 43-60.

Packer, Donna. "Acquisitions Allocations: Equity, Politics, and Formulas." Journal of Academic Librarianship 14 (1988): 276-286.

Perrault, Anna H. "The Shrinking National Collection: A Study of the Effects of the Diversion of Funds

from Monographs to Serials on the Monograph Collections of Research Libraries." Library Acquisitions: Practice & Theory 18 (1994): 3-22.

Rein, Laura O., et al. "Formula-Based Subject Allocation: A Practical Approach." Collection Management 17 (1993): 25-48.

Schad, Jasper G. "Fairness in Book Fund Allocation." College & Research Libraries 48 (1987): 479-486.

Sellen, Mary. "Book Budget Formula Allocations: A Review Essay." Collection Management 9 (1987): 13-24.

Welsch, Erwin K. "Price Versus Coverage: Calculating the Impact on Collection Development." Library Resources & Technical Services 32 (1988): 159-163.

Werking, Richard Hume. "Allocating the Academic Library's Book Budget: Historical Perspectives and Current Reflections." Journal of Academic Librarianship 14 (1988): 140-144.

—Wanda Dole

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## REPORT ON NYTSL MEETING, MARCH 10, 1995

ARLIS/NY was a co-sponsor of the annual Spring Reception of the New York Technical Services Librarians (NYTSL), held at the Trustees' Room of the New York Public Library on March 10, 1995, from 3:00 P.M. to 5:00 P.M. The event was attended by approximately forty-five people, including fourteen co-sponsors representing professional library organizations in the metropolitan New York area, several library school professors and students, and NYTSL members.

The reception started with an informal meeting and discussion among participants while they enjoyed a splendid array of food and drinks. The official business part of the reception included a brief description of each library organization. Following the introduction, representatives were identified and interested students and colleagues were encouraged to approach them for further information. A display of brochures, sample publications, and membership application forms were also available.

—*Maria Oldal*

## EXHIBITION AT ADELPHI THIS SUMMER

As some of you may already know, Adelphi University's Swirbul Library Gallery has a very active exhibition program. While most are of a multi-disciplinary nature, or mainly of local interest, the next show may be of interest to ARLIS/NY members. It was curated by very active former member Donya Schimansky in cooperation with Erica Doctorow, Director of Swirbul Library Gallery and Coordinator of the Fine/Performing Arts Library at Adelphi. For further information about the exhibition or the library, please call Erica Doctorow at 516-877-3563.

—*Erica Doctorow*

Naive Art of the Balkans  
June 1 - September 3, 1995  
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## NEWS OF MEMBERS. . .

Thank\$ for Your Contribution\$  
Judy Connorton  
Georgia de Havenon

## LOOKING FOR WORK? ? ? ? ?

Pratt Institute, an internationally-noted college of art, design, architecture, and information and library science, anticipates a vacancy for an Art and Architecture Librarian. The successful candidate will assume cooperative responsibility for reference and information service programs, including instruction; all aspects of collection development; training and supervision of staff and student assistants. In addition, s/he will act as one of two liaisons to the Schools of Art and Design of Architecture; and will serve on committees. Requirements: ALA-accredited MLS; academic background in art and/or architecture; and strong communication and interpersonal skills are required. Experience in library public services; knowledge of online systems; and ability to work effectively with culturally diverse clientele are preferred. Tenure-track position has faculty rank and status. Thirty-five hours weekly during fall and spring semesters; reduced hours during other periods. Salary range: \$28,000-30,000. Comprehensive benefits including liberal vacation and TIAA-CREF. Applications will be accepted until the position is filled. Please send letter of application and resume to Greta Earnest, Chair, Search Committee, Pratt Institute Library, 200 Willoughby Avenue, Brooklyn, NY 11205. Pratt Institute is an EEO employer.

—*Greta Earnest*



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Special thanks always to *Judy Connorton* and *Ross Day*.

—Ed.



## ARLIS/NY EXECUTIVE BOARD

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